



**Minutes of the Ansford Parish Council Annual Meeting held on Wednesday 08<sup>th</sup> May 2019 at Caryford Hall at 7.00 pm.**

Present: Cllr. C. Edwards, Cllr. G. Clothier, Cllr. A. Gibbons, Cllr. D. Pinions, Cllr. B. Williams, Cllr. J. Birch

In attendance: G. A. McCarthy (Parish Clerk).

Parishioners: 1

**Annual Meeting**

**001/2019 Election of Chair & Declaration of Acceptance of Office of Chair**  
The outgoing Chair welcomed Cllr. B. Williams and Cllr. J. Birch as new members of Ansford Parish Council.

Cllr. G. Clothier proposed Cllr. C. Edwards for the position of Chair. This was seconded by Cllr. A. Gibbons. Cllr. C. Edwards acknowledged that he was prepared to accept the position. It was RESOLVED (6-0-1) that Cllr. C. Edwards be elected as Chair of Ansford Parish Council.

**002/2019 Election of Vice Chair**  
Cllr. N. Begg proposed Cllr. A. Gibbons for the position of Vice Chair. This was seconded by Cllr. D. Pinions. Cllr. A. Gibbons acknowledged that he was prepared to accept the position. It was RESOLVED (6-0-1) that Cllr. A. Gibbons be elected as Vice Chair of Ansford Parish Council.

**003/2019 Apologies**  
None were received.

**004/2019 Appointments of Councillors as Representatives to Outside Bodies**

- a) Fairfield Management Group – Cllr. C. Edwards RESOLVED (6-0-1), This will be managed with help from Cllr. J. Birch who is also the CCTC representative for the Fairfield. The management will be carried out as per existing arrangement with CCTC and also the terms of reference.
- b) Caryford Hall – Cllr. A. Gibbons RESOLVED (6-0-1).
- c) Financial Oversee – Cllr. D. Pinions RESOLVED (6-0-1).
- d) Dimmer Liaison Group – Cllr. A. Gibbons RESOLVED (6-0-1).
- e) Neighbourhood Plan – Cllr. N. Begg RESOLVED (6-0-1).
- f) B3153 Liaison Group - Cllr. A. Gibbons RESOLVED (6-0-1).
- g) Care4Cary - Cllr. C. Edwards RESOLVED (6-0-1).
- h) SiD Team – Cllr. B. Williams RESOLVED (6-0-1).

- 005/2019 To Appoint and / or Confirm Bank Account Signatories**  
It was RESOLVED (7-0-0) to make no changes to the current authorised signatories.
- 006/2019 Declarations of Interests**  
There were none.
- 007/2019 Review of Standing Orders and Financial Regulations**  
It was RESOLVED (7-0-0) to make no changes to the current standing orders and financial regulations.
- 008/2019 Review of Asset Register**  
The clerk is to produce a revised asset register for review at the next Council meeting,  
ACTION - Clerk
- 009/2019 Agreement of Dates for Future Council Meetings for 2018/19**  
It was RESOLVED (7-0-0) to continue to hold monthly meetings on the second Wednesday of each month with the exception of August when no meeting will be held.
- 010/2019 Open Forum for Residents**  
No issues were raised for the annual Meeting by parishioners.
- 011/2019** The Annual Meeting of Ansford Parish Council was therefore closed.

**Minutes of the Ansford Parish Council Monthly Meeting held on Wednesday 08<sup>th</sup> May 2019 at Caryford Hall at 7.30 pm.**

Present: Cllr. C. Edwards, Cllr. G. Clothier, Cllr. A. Gibbons, Cllr. D. Pinions, Cllr. N. Begg, Cllr. B. Williams, Cllr. J. Birch

In attendance: G. A. McCarthy (Parish Clerk).

Parishioners: 1

**012/2019 Apologies**  
No apologies have been received.

**013/2019 Declarations of Interest**  
The Chair advised that if anyone had a personal and/or pecuniary interest on any matter on the agenda they should declare this and leave the room when appropriate.

**014/2019 Minutes of Previous Meetings**  
The minutes of the parish council meeting of the 10<sup>th</sup> April 2019 that had been circulated to all councillors, were RESOLVED (5-0-2) to be an accurate record and were then signed as such by the Chair.

**015/2019 Reports from Police and District and County Councillors**  
No report has been received from the local PCSO. It has been noted that PCSO's have been observed in the parish lately. The Clerk is to contact the local PCSO to get an up to date report on events in the parish.

As no County and District Councillors were present there were no reports made.

**016/2019 Open Forum for Residents**  
Nothing to report.

**017/2019 Planning**  
a) Within Ansford Parish:

- 19/00757/FUL – The erection of a steel frame agricultural barn and formation of access track – Land OS 7146 Wyke Road, Ansford, Castle Cary, Somerset – Mr & Mrs Berry – Ansford Parish Council have major concerns over the possible increased use of access to this barn if permission is granted, as the entrance from the road is in a very poor position with Pitcombe Road and Wyke Lane. Use of the access adjacent these junctions could potentially be difficult for visibility reasons if numerous vehicles are to use the track. It was also felt that the barn would have a detrimental impact on the surrounding landscape.
- 19/01197/DPO - Application to modify section 106 agreement made between SSDC & Manual Investing Limited dated 26th January 2015 (in connection with planning approvals 13/03593/OUT and 17/02744/S73) and subsequent agreements dated 2nd October 2017 & 28th March 2018

to facilitate allocation of affordable units to those outside of the connection areas as previously agreed – Land adjoining Well Farm, Lower Ansford, Ansford, Castle Cary Somerset. – Ansford Parish Council considered that the priority for affordable housing should be given to people living in the parish. If individuals from other areas were allowed to move in then there is the possibility of issues due to the limited number of jobs currently available in the local area. It was RESOLVED (0,7,0) to reject this application.

b) Outside Ansford Parish:

- No applicable applications to report

c) Any Planning Decisions Reported:

- 18/01815/FUL – 37 Hallett Road, Ansford, Castle Cary, Somerset – The conversion of an existing dwelling and a two storey extension to provide an additional dwelling – This application was approved.

d) General Planning Considerations and Reports to Discuss:

- A public exhibition has been planned for the 15<sup>th</sup> May 2019 at Caryford Hall to show proposed plans for a new housing development on land north of Ansford Hill up to Castle Cary station.

**018/2019**

**Matters Arising from Previous Minutes**

a) Fairfield:

The terms of reference for the management of the maintenance of the Fairfield are being produced. Cllr. C. Edwards will report back on progress at the next meeting.

The work done by SLR Outdoor Maintenance on the Fairfield was considered to be below expectations as specified in the contract. Payment of their invoice has therefore been put on 'hold'. A site meeting is to be arranged with SLR Outdoor Maintenance in an attempt to resolve this issue.

b) Footpaths, Roads and Traffic around the Parish:

A local resident raised concerns over the speed of vehicles on the A371, especially by the Wagon and Horses cross roads. Concern was also raised over the size of lorries and the fact that on Ansford Hill there is insufficient room for them to pass each other safely without having to resort to driving on the footpaths. Also concern was raised over the size of tractors and trailers being used on the roads and the dropping of mud by these vehicles. It was pointed out that these particular tractors are legal vehicles and that if they are driving in an unsafe manner then they should be reported to the police.

A letter was copied to Ansford Parish Council that had been sent to Somerset Highways complaining of flooding on the footpath adjacent the A371 which has resulted in children being forced to step in to the road. Somerset Highways responded that repairs were scheduled but were not carried out due to other commitments. However resurfacing work is scheduled for August of 2019 which hopefully should correct the flooding problem affecting the path and verge.

It was noted that flooding had also been observed on the A371 near to the junction with Station Road caused by mud blocking the local drains.

A fallen tree is partially blocking the footpath on Solomon's Lane. This is to be reported.

A specification is to be produced to enable quotes to be obtained for upgrading of parts of the Solomon's lane footpath.

It has been reported that a style off Park Lane is in need of repair.

The Clerk advised the Council that more names from the Ansford War Memorial have been used for new roads on the new Yarlinton housing development off Station Road.

- c) Purchase of Speed Indicator Devices (SiD's):  
Cllr. B. Williams will investigate which systems are available and potential purchase and operating costs.

**019/2019 Correspondence**

Thank you letters have been received from Castle Cary Scouts, Megan Knapp and Phoebe Lennard, and Friends of Castle Cary Library for recent donations received from Ansford Parish Council.

**020/2019 Information**

A NALC document offering cheaper rates for early bookings for their annual conference.

Details on Councillor Essentials Training courses being organized by SALC.

**021/2019 Accounts**

- a) It was RESOLVED (7-0-0) to approve an increase in the Clerks salary in accordance with latest National Joint Council for Local Government Services which will increase the hourly rate by 0.32p an hour.
- b) Monthly Financial Report:  
The monthly financial report that included progress against the budget and a bank reconciliation to the most up to date bank statements received was provided to the Council to review. It was RESOLVED (7-0-0) to be an accurate record and signed by Cllr. D. Pinions as such.
- c) The Clerk advised that Ansford Parish Council had underspent their budgets again in the last financial year.
- d) Invoices for Payment:  
It was RESOLVED (7-0-0) that the following are authorised for payment:

<u>NAME</u>	<u>REASON</u>	<u>CHQ No.</u>	<u>AMOUNT £</u>
SALC	Affiliation Fee	101457	269.12
Zurich Municipal	Insurance	101458	358.17
A Wadman	Grass cuts April 2019	101459	288.00

Caryford Community Hall	Hire Fee's	101460	176.00
G McCarthy	Expenses	101461	100.75
G McCarthy	Salary May 2019	101462	405.20

**022/2019 Matters to Report not listed on the Agenda** (Note: No decisions can be made on these items)

- a) A reminder that Ansford Parish Council were welcome to attend the Castle Cary & Ansford Carnival Society Annual General Meeting.
- b) Residents of the new Yarlinton homes estate off Station Road are awaiting their streets to be named. This is causing some problems with visitors find their way.
- c) Great Western Railways are to install new signs for the footpath to the station.
- d) Ansford Parish Council thanked Cllr. G. Clothier for his 40 years of service as a Councillor.