



Minutes of the Ansford Parish Council Monthly Meeting held on Wednesday 11th July 2018 at Caryford Hall at 7.30 pm.

Present: Cllr. C. Edwards, Cllr. G. Clothier, Cllr. A. Gibbons

In attendance: County Cllr. M. Lewis, District Cllr, H. Hobhouse (p/t), District Cllr N. Weeks, G. A. McCarthy (Parish Clerk)

Parishioners: 0

035/2018 Apologies

Apologies were received from Cllr. D. Pinions, Cllr N. Begg and PCSO's Russell and Reeves.

036/2018 Declarations of Interest

The Chair advised that if anyone had a personal and/or pecuniary interest on any matter on the agenda they should declare this and leave the room when appropriate.

037/2018 Minutes of Previous Meetings

The minutes of the parish council meeting of the 13th June 2018 that had been circulated to all councillors, were reviewed and the following amendments made:

- Correction to 029/2018 b) to state that The Red House is in the parish of Castle Cary and that Hillcrest is in Ansford Parish. It was RESOLVED (3-0-0) to accept this change.
- Reference 030/2018 c) to add further wording regards the installation of traffic monitoring equipment and Ansford Parish Council's involvement in the installation project. It was RESOLVED (3-0-0) to accept this change.

It was RESOLVED (3-0-0) to accept the revised minutes. An amended copy of the minutes will be produced for the approval signature.

038/2018 Reports from Police and District and County Councillors

No report had been received from the PCSO's.

County Cllr. M. Lewis stated that the library public consultation process had been completed and that meetings on this future of local libraries were ongoing. Currently Somerset Highways are unable to provide information for planning applications as requested by local Councils. Ansford Parish Council will still be able to raise concerns reference highways on planning applications though. Somerset County Council are still having problems with their budgets in particular for the provision of child support services. A coffee morning in support of Castle Cary library is scheduled for the 04th August 2018.

Minutes of the Annual and Monthly Ansford Parish Council Meeting of Wednesday 11th July 2018

District Cllr. N. Weeks stated concerns over the future of Castle Cary Primary School. Both Castle Cary and Ansford need a local primary school for children in the towns. The installation of a school at another location will only lead to further traffic congestion and also impact on local shops etc. Ansford Parish Council were requested to raise any concerns on this issue. Communications about the future of the school appears to be an issue.

District Cllr. H. Hobhouse also raised the topic of Castle Cary Primary School and that issues reference the existing footpath can be easily solved by relocating the path. SSDC planning department are now short of resources despite some recent recruitment. The situation may not improve till late Q3/Q4 2018. Current recruitment strategy at SSDC is aimed at reducing the average age of council employees. The recent letter received by the Council from D. Heath-Coleman, Planning Officer, concerning the involvement of local parish councils in planning decisions is to be revised. Both the District Councillors and Ansford Parish Council were in agreement that the content of the letter was contrary to official protocol, and did not therefore comply with normal policy objectives. On this topic Cllr. G. Clothier expressed disappointment that concerns raised by Ansford Parish Council over a recent planning application on Wyke Road had not been taken in to consideration.

039/2018 Open Forum for Residents

No local residents were present.

040/2018 Planning

a) Within Ansford Parish:

- No applications had been received within the reporting period.

b) Outside Ansford Parish:

- 18/01602/FUL & 18/01603/LBC Demolition of existing buildings, conversion of and alterations to listed buildings to form 11 No. dwellings, the erection of 70 No. dwellings and associated works etc – Former BMI site, Cumnock Road, Ansford, Castle Cary, Somerset BA7 7HR – Ansford Parish Council were pleased to see evidence of this project commencing on this site. The Council will monitor proposed designs for footpaths and roads interfaces as that will impact on residents of Ansford.

c) Any Planning Decisions Reported:

- No major planning applications were approved during the reporting period.

d) General Planning Considerations and Reports to Discuss:

- A letter was received from SSDC advising of restrictions on the availability of the planning department to respond to queries.
- The Council have been copied in on a residents comments reference the proposed development Wayside Farm. The detail planning application is still to be raised.

041/2018 Matters Arising from Previous Minutes

a) Fairfield:

The adventure trail has been completed. A work party has been organised for the end of the week clearing areas in preparation for the next extension to the

footpath that will eventually link up with a new path at the Weavers Field site off Station Road. The sensory garden is nearing completion. An opening ceremony is being planned for the 01st September 2018. Finances due from Elan Homes and the electricity company will cover the cost of the next extension to the footpaths. The management team are currently looking at ideas for managing litter collection etc as there could be ongoing costs involved.

- b) Footpaths, Roads and Traffic around the Parish:
Ansford Parish Council have received correspondence requesting whether the Council are prepared to support any small project schemes which may be installed in the local parishes that will help road safety and reduce congestion. It was RESOLVED (3-0-0) to respond support these small projects but also to be given the opportunity to comment on any new schemes.

A B3153 monitoring group is being set up which are aiming to be endorsed by local councils.

Notification was received of a planned road closure within Alford during August 2018.

- c) War Memorial
It was RESOLVED (3-0-0) to place an order for the names modifications to be made to the memorial. The Clerk is to place the order. ACTION – Clerk.

042/2018 Correspondence

A letter has been received from Together magazine thanking the Council for their recent donation.

Correspondence has been received requesting further support to the expansion plans for Caryford Community Hall. It was RESOLVED (3-0-0) to again register the Councils support.

043/2018 Information

Information has been received concerning police support if required for 11th November 2018 Remembrance Parades.

044/2018 Accounts

- a) The Clerk confirmed that the internal audit of the reports had been completed without any issues reported. The Annual Governance Statement for 2017/18 was read out. It was RESOLVED (3-0-0) to approve the statement.
- b) The Accounting Statements for 2017/18 were reviewed and it was RESOLVED (3-0-0) to approve the statements.
- c) The Clerk explained a revised method for payment of the Clerks salary as well as HMRC payments which will still have an audit trail showing Ansford Parish Council approvals. It was RESOLVED (3-0-0) to accept this method.
- d) Monthly Financial Report:
The monthly financial report that included progress against the budget and a bank reconciliation to the most up to date bank statements received was

provided to the Council to review. It was RESOLVED (3-0-0) to be an accurate record and signed by Cllr. A. Gibbons as such.

e) Invoices for Payment:

It was RESOLVED (3-0-0) that the following are authorised for payment:

<u>NAME</u>	<u>REASON</u>	<u>CHQ No.</u>	<u>AMOUNT £</u>
C. Anderson	Ashlea Green fencing repairs	101392	445.70*
Lighthouse	Payroll Fee	101393	16.00
Water 2business	Water bill	101394	12.70
A Wadman	Grass cuts for June	101395	276.00
Castle Cary & Ansford PCC	Donation grounds/surrounds upkeep	101396	1000.00
B. A. Groves	Internal Audit fee	101397	50.00
G McCarthy	Salary July + June adjustment	101398	380.00
HMRC	Tax deductions for June & July	101399	20.00
G McCarthy	Salary August	101400	390.00
HMRC	Tax deductions for August	101401	10.00

Note: * Cheque authorised for payment pre meeting.

045/2018 **Matters to Report not listed on the Agenda** (Note: No decisions can be made on these items)

- a) Nothing was raised.