

**Minutes Ansford Parish Council**  
**WEDNESDAY 08<sup>th</sup> June 2016 Monthly Parish Council Meeting Held at CaryFord Hall at 7.30pm**

**Present:** Cllr. C. Edwards Cllr. G. Clothier Cllr. N. Begg  
 Cllr. A. Gibbons Cllr. D. Pinnions

**In attendance:** County Cllr. M. Lewis, Mr G. A. McCarthy [parish clerk]

**Parishioners:** 2

**Other:** M. Frost (Boom Brown Architects/Elan Homes)

Ref:		Action:
018/2016	<p><b>Apologies</b>                      District Councillor N. Weeks due to attendance at another Council meeting.                      District Councillor N. Hobhouse.                      PCSO Tim Russell – work commitments.</p>	
019/2016	<p><b>Declarations of Interest</b>                      The Chairman advised that if anyone had a personal &amp;/or pecuniary interest on any matter on the agenda they should declare this &amp; leave the room when appropriate.</p>	
020/2016	<p><b>Minutes of Previous Meetings</b>                      The minutes of the parish council meetings of 11<sup>th</sup> May 2016, that had been circulated to all councillors, were <b>RESOLVED</b> [5.0.0] to be an accurate record and were then signed as such by the Chairman.</p>	
021/2016	<p><b>Reports from Police &amp; District &amp; County Councillors</b>  <b>County Councillor M. Lewis</b> provided feedback on the Small Improvements scheme for the B3153 in Clanville. He also provided an update on the progress of the installation of superfast broadband services into Somerset and how the budgets associated with this service are being managed. As part of this update he will obtain information on the current broadband service in the county.   <b>A brief written report had been provided by the police.</b></p>	
022/2016	<p><b>Open Forum for Residents</b>                      A statement associated with planning application 16/02187/REM was raised. This is referred to below under the Planning section.</p>	
023/2016	<p><b>Planning:</b></p> <p>a. <b><u>WITHIN ANSFORD</u></b></p> <p><b>16/01912/REM – APPROVAL OF RESERVED MATTERS FOLLOWING APPROVAL OF 15/12388/OUT – RESIDENTIAL DEVELOPMENT OF UP TO 75 DWELLINGS – LAND AT STATION ROAD, CASTLE CARY, SOMERSET</b>                      Ansford Parish Council had concerns over insufficient information which had been provided on management of surface water and flood risks. Further clarification will be requested from SSDC planning. Ansford Parish Council <b>RESOLVED</b> [5.0.0] to approve this application.</p> <p><b>16/02187/REM – APPROVAL OF RESERVED MATTERS FOLLOWING APPROVAL OF 13/03593/OUT – RESIDENTIAL DEVELOPMENT OF UP TO 37 DWELLINGS – LAND ADJOINING WELL FARM, LOWER ANSFORD, ANSFORD, CASTLE CARY, SOMERSET</b>                      Ansford Parish Council noted that the schedule of materials provided had not been revised in line with the planning documentation. Also clarification of the design for the verge/boards needs clarifying. This will be raised with SSDC planning department. A resident raised concerns over responsibility and ownership of the footpaths identified on the planning documentation. This issues will be raised with SSDC planning. Ansford Parish Council <b>RESOLVED</b> [5.0.0] to approve this application.</p>	<p>Clerk</p> <p>Clerk</p>

	<p><b>16/01698/LBC – BLOCKING UP OF ONE WINDOW AND INSERTION OF PATIO DOORS TO REPLACE FURTHER WINDOW IN WAL OF REAR EXTENSION – ANSFORD LODGE, ANSFORD, CASTLE CARY, SOMERSET</b>          Ansford Parish Council <b>RESOLVED</b> [5.0.0] to approve this application.</p> <p><b>16/0212/LBC – REPLACEMENT WINDOWS TO REAR ELEVATION – THE YARD ARM, ANSFORD HILL, ANSFORD, CASTLE CARY, SOMERSET</b>          Ansford Parish Council <b>RESOLVED</b> [5.0.0] to approve this application.</p> <p><b>16/02027/DEM – PRIOR NOTIFICATION OF PROPOSED DEMOLITION OF EX STATION BUILDING – STATION WHARF, STATION ROAD, ANSFORD, CASTLE CARY, SOMERSET</b>          Ansford Parish Council <b>RESOLVED</b> [5.0.0] to approve this application.</p> <p><b>b. <u>OUTSIDE THE PARISH OF ANSFORD</u></b></p> <p><b>16/02230/S73A – APPLICATION TO VARY CONDITION 10 (APPROVED PLANS) OF APPROVAL 07/05328/REM FOR SITING, DESIGN, EXTERNAL APPEARANCE AND LANDSCAPING – THE NURSERIES, UPPER HIGH STREET, CASTLE CARY, SOMERSET</b>          Ansford Parish Council raised concerns over access to this site as it is currently shown over another owner’s land. Ansford Parish Council <b>RESOLVED</b> [5.0.0] to approve this application.</p> <p><b>c. <u>ANY PLANNING DECISIONS TO REPORT</u></b></p> <p><b>16/00348/FUL – CHANGE OF USE OF THE FAIRFIELD FROM AGRICULTURAL TO RECREATIONAL USAGE - ANSFORD, CASTLE CARY, SOMERSET</b>          The Council was advised that SSDC had granted consent for this application.</p> <p><b>16/00277/S73A – APPLICATION TO VARY CONDITION 3 (ELEVATIONAL TREATMENTS AND FLOOR SPACE) OF 14/01179/FUL - THE NURSERIES, STATION ROAD, ANSFORD, CASTLE CARY, SOMERSET</b>          The Council was advised that SSDC had granted consent for this application.</p> <p><b>d. <u>GENERAL PLANNING CONSIDERATIONS AND REPORTS TO DISCUSS [IF ANY]</u></b></p> <p>The consideration of the appeal notice received regarding <b>14/02020/ land at Torbay/ Station Road application for up to 165 houses</b> – It was noted that it was likely that the appeal would now be heard along with other Station Road appeals in September 2016. It was requested that this item remain on the agenda in case interim action was required.</p>	
<p>024/2016</p>	<p><u>Matters arising from the previous minutes:</u></p> <ul style="list-style-type: none"> <li>• <b>Co-options to fill current vacancies</b>              No applications have been received.</li> <li>• <b>Fairground Field</b>              Following the recent meeting of the Fairfield management committee held on the 12<sup>th</sup> May 2016 there is some concern over the existence of underground utilities. Further information is being requested to ascertain the location of these services. Ansford Parish Council have written to their solicitors seeking further clarification as to whether these services were reported on the initial land ownership transfer.</li> </ul>	

	<ul style="list-style-type: none"> <li> <b>Neighbourhood Plan</b>                      A meeting is scheduled with the consultants on the 10<sup>th</sup> June 2016. Input from the consultant is being received particularly with reference to using the correct terminology within the plan. Current target for issuing the plan for approval is the end of September 2016.                 </li> <li> <b>Roads and Traffic around the Parish</b>                      A proposed small improvements scheme to the B3153 in Clanville has been received and commented up on by the local residents. Ansford Parish Council would like to express their thanks to County Councillor Mike Lewis for his efforts in supporting this scheme. There are still some existing drainage issues on this stretch of road. Councillor A. Gibbons will prepare a map of the existing drainage and the issues encountered for forwarding on to Highways.                       Chairman C. Edwards will review the details on the Council’s management of SiD’s. Castle Cary Town Council have been approached for consideration of sharing the use of the SiD’s and have requested further information if the scheme is to go ahead.to consider setting up a sharing arrangement.                 </li> <li> <b>Tree’s</b>                      The three new tress purchased by the Council have now been planted. Poor soil conditions and rubble were encountered during the planting. It was pointed out by a resident that there had been some fungal infection of the previous trees. Ansford Parish Council will seek further advice on this issue.                 </li> <li> <b>Grit Bins</b>                      Current proposed locations for two additional grit bins are:                          Lower Ansford Road.                          St Andrews Close.                       Quotations for 7 cu.ft. capacity black recycled plastic bins had been obtained. It was <b>RESOLVED</b> [5.0.0] to purchase two new bins in the Autumn.                 </li> </ul>	<p>AG</p> <p>CE</p> <p>CE</p> <p>Clerk</p>
025/2016	<p><b>Staffing Report</b></p> <p>Ansford Parish Council <b>RESOLVED</b> [5.0.0] to award the recommended National Salary Award increase for the Parish Clerk.</p> <p>Details on setting up a pension scheme for Ansford Parish Council staff were handed over to the Chairman who will review the information for discussion and agreement with the Council on the plan to be chosen for setting up.</p>	<p>CE</p>
026/2016	<p><b>Correspondence</b></p> <ul style="list-style-type: none"> <li>A request was received from Castle Cary and Ansford Carnival Society for a donation. Ansford Parish Council <b>RESOLVED</b> [4.0.1] to award a sum of £275.00.</li> <li>A letter was received from St Andrews Church, Ansford providing details on expenditure at the church. The letter also stated that St Andrews will amalgamate with All Saints in Castle Cary later in 2016 but that expenditure for St Andrews will still be reported separately. Ansford Parish Council <b>RESOLVED</b> [5.0.0] to donate a sum of £850.00 towards ongoing maintenance and upkeep of the church yard.</li> </ul>	<p>Clerk</p> <p>Clerk</p>
027/2016	<p><b>Information received</b></p> <ul style="list-style-type: none"> <li>No relevant information received.</li> </ul>	
028/2016	<p><b>Accounts</b></p> <ol style="list-style-type: none"> <li><b>Monthly financial report</b> – The monthly financial report that included progress against the budget and a bank reconciliation to the most up to date bank statements received,</li> </ol>	

	<p>was provided to all present. This was <b>RESOLVED</b> [5.0.0] to be an accurate record and signed by Cllr. D. Pinnions as such.</p> <p><b>2. Invoices for payment</b> – It was <b>RESOLVED</b> [5.0.0] that the following are authorised for payment:</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Reason</th> <th>Chq No.</th> <th>Amount £</th> </tr> </thead> <tbody> <tr> <td><b>SALC</b></td> <td>Essential Clerk Course Fee INV 1447 &amp; 1121</td> <td>101297</td> <td>£ 85.00</td> </tr> <tr> <td><b>Wadman A.</b></td> <td>May 2016 grass cut INV 6</td> <td>101298</td> <td>£ 252.00</td> </tr> <tr> <td><b>CCTC</b></td> <td>Fairfield Contribution INV 2015/16 APC-Fairfield</td> <td>101299</td> <td>£ 621.17</td> </tr> <tr> <td><b>G McCarthy</b></td> <td>Salary</td> <td>SO</td> <td>£ 328.35</td> </tr> <tr> <td><b>Caryford Hall</b></td> <td>Room Hire INV A16039</td> <td>101300</td> <td>£ 14.00</td> </tr> <tr> <td><b>G McCarthy</b></td> <td>Refund of Expenses, mileage, stationary &amp; IT equipment</td> <td>101301</td> <td>£ 278.15</td> </tr> <tr> <td><b>Zurich Insurance</b></td> <td>Annual Insurance INV 22245108 [receipt approval]</td> <td>101296</td> <td>£ 340.89</td> </tr> <tr> <td><b>TOTAL</b></td> <td></td> <td></td> <td><b>£ 1919.56</b></td> </tr> </tbody> </table>	Name	Reason	Chq No.	Amount £	<b>SALC</b>	Essential Clerk Course Fee INV 1447 & 1121	101297	£ 85.00	<b>Wadman A.</b>	May 2016 grass cut INV 6	101298	£ 252.00	<b>CCTC</b>	Fairfield Contribution INV 2015/16 APC-Fairfield	101299	£ 621.17	<b>G McCarthy</b>	Salary	SO	£ 328.35	<b>Caryford Hall</b>	Room Hire INV A16039	101300	£ 14.00	<b>G McCarthy</b>	Refund of Expenses, mileage, stationary & IT equipment	101301	£ 278.15	<b>Zurich Insurance</b>	Annual Insurance INV 22245108 [receipt approval]	101296	£ 340.89	<b>TOTAL</b>			<b>£ 1919.56</b>	Clerk
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029/2016	<p><b>Matters to Report not listed on the agenda</b> - [Note: No decisions can be made on these items]</p> <ul style="list-style-type: none"> <li>• Cllr. A. Gibbons has produced a report on the state of the footpath from Clanville to Sutton. This will be forwarded to SCC Rights of Way for action.</li> <li>• The grass at Coombe Bottom requires cutting.</li> <li>• Jubilee garden requires tidying up.</li> <li>• A quotation will be obtained for cleaning of the War memorial.</li> </ul>	Clerk Clerk Clerk																																				
	THE MEETING THEN CLOSED																																					
	<p><b>Date of next meeting Parish Council Meeting:</b>  <b>Wednesday 20<sup>th</sup> July 2016 7.30PM at CaryFord Community Hall</b></p>																																					