

**Minutes Ansford Parish Council****WEDNESDAY 13<sup>th</sup> January 2016 Monthly Parish Council Meeting Held at CaryFord Hall at 7.30pm**

**Present:** Cllr. A. Gibbons Cllr. G. Clothier Cllr. N. Begg [ARRIVED DURING THE MEETING]  
 Cllr. C. Edwards Cllr. D. Pinnions

**In attendance:** County Cllr. Mike Lewis, Mrs. H. Moore [parish clerk]

**Parishioners: 3**

Ref:		Action:
001/2016	<b><u>Apologies</u></b> PCSO Tim Russell – work commitments District Councillor Nick Weeks due to other duties	
002/2016	<b><u>Declarations of Interest</u></b> The Chairman advised that if anyone had a personal &/or pecuniary interest on any matter on the agenda they should declare this & leave the room when appropriate	CE
003/2015	<b><u>Minutes of Previous Meetings</u></b> The minutes of the parish council meetings of 9 <sup>th</sup> December 2015, that had been circulated to all councillors, were RESOLVED [4/nil] to be an accurate record and were then signed as such by the Chairman.	
<b>COUNCILLOR N. BEGG JOINED THE MEETING AT THIS POINT</b>		
004/2016	<b><u>Reports from Police &amp; District &amp; County Councillors</u></b>  <b>County Councillor Mike Lewis</b> advised that <ul style="list-style-type: none"> <li>• A library consultation was happening at the Local library in Castle Cary with regard to proposals for a 'hub' tourist information, wifi, possible relocation to the Swainson building etc. Ansford parish councillors were encouraged to attend.</li> </ul>	CE NB
005/2016	<b><u>Open Forum for Residents</u></b> Concerns were raised with regard to the Reserved matters - Well Farm Planning application. Those in attendance were advised that the application had been refused by SSDC Area East earlier today. The application had been objected to by Ansford Parish Council The key points that the refusal was based on were noted as: <ol style="list-style-type: none"> <li>a. A standard design not incorporating any local variation</li> <li>b. Potential for water run off to cause flooding further down slope</li> <li>c. No consultation by developer with parish</li> </ol> Residents were also advised that the maintenance of the area currently remains with the landowner.  A resident reported that a street light was not working at the bottom of Tuckers Lane outside the property called "Kilshane" [light had no.5 on post]	Clerk
006/2016	<b><u>Planning:</u></b> <ol style="list-style-type: none"> <li>a. <b><u>WITHIN ANSFORD</u></b> No New consultations received.</li> <li>b. <b><u>OUTSIDE THE PARISH OF ANSFORD</u></b> No New consultations received.</li> </ol>	

Minutes of the Monthly Ansford Parish Council Meeting of Wednesday 13<sup>th</sup> January 2016

Chairman.....Date.....

	<p><b>c. ANY PLANNING DECISIONS TO REPORT</b></p> <ul style="list-style-type: none"> <li>- Well Farm reserved matters REFUSED as advised during previous item</li> <li>- 15/04490/FUL Newstead Station Road [actually Tank Lane] APPROVED</li> </ul> <p><b>d. GENERAL PLANNING CONSIDERATIONS AND REPORTS TO DISCUSS [IF ANY]</b>                  The consideration of the appeal notice received regarding 14/02020/ land at Torbay/ Station Road application for up to 165 houses was deferred to the February 2016 meeting.                  It was AGREED that no further action was to be taken at this time</p>	<p>Clerk</p>
<p>007/2016</p>	<p><u>Matters arising from the previous minutes:</u></p> <ul style="list-style-type: none"> <li>- <b>Co-options to fill current vacancies</b> no applications</li> <li>- <b>Annual Meeting</b> <ul style="list-style-type: none"> <li>- Date confirmed as 20<sup>th</sup> April 2016</li> <li>- Talk about Ansford Past by the Living History Group and other local community groups</li> <li>- Refreshments were to be provided</li> <li>- Start at 7pm</li> <li>- Article into the quarterly Ansford &amp; Castle C. Newsletter</li> <li>- Article into the monthly Together Magazine</li> </ul> </li> <li>- <b>Fairground Field</b>                      It was reported that:                     <ol style="list-style-type: none"> <li>i. Meeting for ALL councillors on THURSDAY 11<sup>th</sup> Feb at 6.30pm the Shambles.</li> <li>ii. Costings being obtained for an all weather surfaced footpath to run the length of the field</li> <li>iii. Consultations happening with companies as part of the tendering process for the 'pump park'</li> <li>iv. Next committee meeting arranged for 3<sup>rd</sup> Feb.</li> <li>v. Change of use application is ongoing</li> <li>vi. Signs to be put up at the four main entrances</li> <li>vii. The land ownership transfer was being prioritised</li> </ol> </li> <li>- <b>Neighbourhood Plan</b>                      It was reported that:                      Meetings at the schools had been arranged for this month                      Three main items within the plan are still to be completed                      Currently up to 32 pages with no pictures                      CIL [Community Infrastructure Levy] Parish will receive more funds if a neighbourhood plan is in place.</li> <li>- <b>Roads and Traffic around the Parish.</b> <ol style="list-style-type: none"> <li><b>i. Clanville Update:</b> <ol style="list-style-type: none"> <li>a. Recent Speed Indicator Device results have triggered the police to have a speed check bike regularly visit Clanville</li> <li>b. Small improvement scheme - County have confirmed the points raised at the recent meeting</li> </ol> </li> </ol> </li> </ul>	<p>Clerk Clerk</p> <p>ALL</p> <p>NB CE</p> <p>NB</p>

	<p>c. Surface of the road through Clanville already breaking up and eroding</p> <p><b>ii. Other Highway concerns around the parish:</b></p> <p>a. Traffic Regulation Notice received with regard to local changes around Ansford</p> <p>- <b>Budget Setting</b></p> <p>i. A proposal had been drafted at the budget setting meeting however further input was required at that time with regard to the potential cost of Fairfield improvements.</p> <p>ii. Considerable discussion occurred at this point concerning the Fairfield and it was noted that it was a good amenity for the parish and that it safeguards an important green space within both parishes.</p> <p>iii. The Clerk formally advised that the matter under discussion was public money</p> <p>iv. Cllr. C. Edwards proposed and Cllr. A. Gibbons seconded and it was <b>RESOLVED 5/NIL</b> that a budget of £35,380 be set for the financial year 2016/ 2017 copy attached as appendix one of these minutes]</p> <p>- <b>Trees around the Parish</b> The parish tree policy that had been circulated to all present was deferred for consideration until the next parish council meeting.</p> <p>- <b>Office Computer</b> It was agreed by council that the Microsoft office be purchased for the computer.</p>	<p>Clerk</p> <p>Clerk</p> <p>CE</p>						
<p><b>008/2016</b></p>	<p><b>Parish Precept</b> Taking into account the budget set above and the support grant from South Somerset District Council the Clerk advised that:</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 60%;">Ansford Budget Set as</td> <td style="text-align: right;">35,380.00</td> </tr> <tr> <td>Less support grant advised of</td> <td style="text-align: right;">( 890.00 )</td> </tr> <tr> <td>Gives funds required as</td> <td style="text-align: right;">34,490.00</td> </tr> </table> <p>The Clerk advised that the current year’s precept had been £24,415.00. if this total of £34,490.00 were to be set as precept, using the tax base figures provided by the district council, it would result in a significant increase to local tax payers.</p> <p>The council discussed this matter at some length.</p> <p>Cllr. C. Edwards proposed, Cllr. N. Begg seconded and Ansford Parish Council <b>RESOLVED 5/nil</b> to set a precept of £34,490.00 for the tax year 2016 2017.</p>	Ansford Budget Set as	35,380.00	Less support grant advised of	( 890.00 )	Gives funds required as	34,490.00	<p>Clerk</p>
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<p><b>009/2016</b></p>	<p><b>Clerks Report</b> The Clerks letter of resignation giving three months notice had been provided to all councillors. The Clerk had prepared a job application form, Job description, person specification and draft vacancy advertisement for consideration by Council.</p> <ol style="list-style-type: none"> <li>1. Council agreed a closing date for applications of 5<sup>th</sup> February 2016</li> <li>2. Council agreed that interviews would take place during the week commencing 15<sup>th</sup> February with a room at CaryFord Hall to be booked for interviews during that week</li> </ol>	<p>AG</p>						

	<p>3. Council agreed that advertisements be placed in the Gazette &amp; Blackmoor Vale</p> <p>4. Council agreed that advertisements be posted on the council website and advised to the Somerset Association of local councils and the society of local council clerks.</p>	<p>CE</p> <p>Clerk</p>																								
10/2016	<p><b>Correspondence</b></p> <ul style="list-style-type: none"> <li>SSDC Planning – notification of the planning applications that were considered by Area East earlier today. Councillors had attended as reported above.</li> <li>SALC - Advice of Smaller Authorities Audit Appointments - noted</li> </ul>																									
11/2016	<p><b>Information received</b></p> <ul style="list-style-type: none"> <li>Rivers Authority update – noted</li> <li>Area East December update – received after APC December meeting – noted</li> <li>SSDC – Notice of council tax reduction scheme phasing out - noted</li> </ul>																									
12/2016	<p><b>Accounts</b></p> <ol style="list-style-type: none"> <li><b>Monthly financial report</b> – The monthly financial report that included progress against the budget and a bank reconciliation to the most up to date bank statements received, was provided to all present. This was <b>RESOLVED [5/nil]</b> to be an accurate record</li> <li><b>Invoices for payment</b> – It was <b>RESOLVED [5/nil]</b> that the following are authorised for payment:</li> </ol> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #c6e0b4;"> <th style="text-align: left;">Name</th> <th style="text-align: left;">Reason</th> <th style="text-align: left;">Cheque No.</th> <th style="text-align: left;">Amount £</th> </tr> </thead> <tbody> <tr> <td>CaryFord Hall</td> <td>Room Hire</td> <td>101270</td> <td>£ 12.60</td> </tr> <tr> <td>HM Revenue &amp; customs</td> <td>Tax Month 10</td> <td>101271</td> <td>£ 73.00</td> </tr> <tr> <td>Youth Matters</td> <td>Annual stake holder contribution</td> <td>101272</td> <td>£ 2,000.00</td> </tr> <tr> <td>Wessex Water</td> <td>Water trough at Coombe Bottom</td> <td></td> <td>£ 11.20</td> </tr> <tr style="font-weight: bold;"> <td colspan="3">TOTAL</td> <td>2,096.80</td> </tr> </tbody> </table>	Name	Reason	Cheque No.	Amount £	CaryFord Hall	Room Hire	101270	£ 12.60	HM Revenue & customs	Tax Month 10	101271	£ 73.00	Youth Matters	Annual stake holder contribution	101272	£ 2,000.00	Wessex Water	Water trough at Coombe Bottom		£ 11.20	TOTAL			2,096.80	<p>Clerk</p>
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130/2015	<p><b>Matters to Report not listed on the agenda</b> [no decisions can be made on these items]</p> <ul style="list-style-type: none"> <li>Maggs Lane – pot holes and surface break up was reported</li> <li>War Memorial Cleaning – It was noted that quotes were still required for this work</li> <li>Cllr. N. Begg submitted apologies for CC Chair Cllr. L. Stokes</li> <li>Padlock now fitted to the grit store box and an expenses claim will be submitted for key cutting costs incurred.</li> <li>It was reported that the A &amp; CC carnival presentation night was February 5<sup>th</sup> at the Horse pond 7.30pm – all councillors were invited</li> <li>County Councillor M. Lewis directed his thanks to the Clerk for her professional input over the past two years.</li> </ul>	<p>Clerk</p> <p>CE</p> <p>CE</p>																								
	<p>THE MEETING THEN CLOSED</p>																									
<p><b>Date of next meeting Parish Council Meeting :</b>  <b>Wednesday 10<sup>th</sup> February 2016 7.30PM at CaryFord Community Hall</b></p>																										