

Minutes Ansford Parish Council

**MAY 2015 ANNUAL Parish Council Meeting Held at the Betty Churchouse Room, CaryFord Hall
on Wednesday 13th May 2015 at 7.30pm**

Present: Cllr. A. Gibbons Cllr. G. Clothier
Cllr. N. Begg Cllr. D. Pinnions
Cllr. C. Edwards

In attendance: County Cllr. Mike Lewis District Cllr. Nick Weeks District Cllr. Henry Hobhouse Mrs. H. Moore [parish clerk]

Parishioners: **Four**

- **Prior to the start of the Meeting Cllrs. Begg, Clothier, Edwards, Gibbons & Pinnions signed their declaration of acceptance of office forms and were issued with Declaration of Interests forms.**

Ref:		Action:
51/2015	<u>Election of Chairman</u> It was Resolved that Councillor Chris Edwards be elected at Chairman of Ansford Parish Council	
52/2015	<u>Election of Vice Chairman</u> This item was deferred to the June Parish council meeting The clerk advised that training was available.	
53/2015	<u>Apologies</u> none	
54/2015	<u>To appoint / confirm councillor as representatives to outside bodies</u> The follow representatives were Resolved : a. CaryFord Community Hall – Cllr. A. Gibbons b. Neighbourhood Plan Group – Cllr. N. Begg c. Five Acre / Fair Field Group – Cllrs. N. Begg & C. Edwards	AG NB CE
55/2015	<u>To appoint/confirm bank account signatories</u> a. at was Resolved that Councillors N. Begg & G. Clothier be confirmed as signatories and Cllr. C. Edwards be added, as signatories to the parish council bank accounts. b. It was noted that becoming a signatory would require Cllr. Edwards to stand down from his role as Councils Financial reviewer and it was Resolved Cllr. D. Pinnions would become the councillor with responsibility for financial review.	Clerk CE DP
56/2015	<u>Declarations of Interest</u> The Chairman advised that if anyone had a personal &/or pecuniary interest on any matter on the agenda they should declare this when appropriate.	
57/2015	<u>Minutes of previous meetings.</u> 1. One name was amended on page one and then the minutes of the Ansford Parish Council meeting of 8 th April 2015 were Resolved by those present to be an accurate record and were then signed as such by the Chairman.	
58/2015	<u>Reports from District & County Councillors:</u> 1. D. Cllr. H. Hobhouse – • Advised that the first full meeting of the new district council had not yet occurred 2. D.Cllr. N. Weeks – • Advised that the Area East Group had changed a little in its make up • Advised that verges & visibility splays in the Clanville area had been cut and that surface repairs were occurring in the area. 3. C.Cllr Mike Lewis – • Advised that County Councillor David Fothergill was the new portfolio holder for Highways.	
59/2015	<u>Open Forum :</u> - No matters were raised by residents in attendance	

DRAFT Minutes of the Ansford Parish Council Meeting of 13th May 2015

Chairman.....Date.....

60/2015	<p><u>Matter Arising from the previous minutes:</u></p> <ol style="list-style-type: none"> 1. Co-option of two councillors to fill current vacancies – These vacancies to be advertised at the Annual meeting of the parish next Wednesday 20th May and again on the village notice boards and website etc. prior to the item being discussed at the June parish council meeting. 2. Annual Meeting of the Parish 20th MAY 7.30pm – It was noted that the following had responded to the invitation and advised that a representative would attend: Ansford Academy, Youth Matters, CC& Ansford Carnival Club, CaryFord Community Hall. Agendas would be up on the notice boards & website tomorrow. The Annual meeting was scheduled to start at 7.30pm and it was hoped that County, District and Parish Councillors would be able to attend. An annual report would be made available. 3. Fair / Five Acre Field – Following consideration of the proposal received from Castle Cary Town Council that had been circulated to all parish councillors with the agenda, and financial information recently received and circulated at the meeting [all attached as appendix one] <ol style="list-style-type: none"> a. It was Resolved that Ansford Parish Council approve the agreement with no amendments and the document was then signed by the Chairman of the council , Cllr. C. Edwards. b. It was Resolved that the initial Ansford percentage of the repayment to the Public Works Loan Board, as invoiced by Castle Cary Town Council, now be made. 4. Internal Audit & Annual Return – <ol style="list-style-type: none"> a. It was reported that the annual independent internal audit had been completed an no issues had been raised. b. It was reported that the annual notice with regard to electors rights had been put up. c. Details of the annual accounting statement had been to all councillors with the agenda and it was now Resolved that the accounting statement [attached as appendix two] be approved by council and it was then signed by the chairman Cllr. C Edwards. d. The annual governance statement was then read out to all present and all statements answered. It was Resolved that the annual governance statement [attached as appendix three] be approved and it was then signed by the Chairman and Clerk of the Council 5. Signage on footpaths and greens –replacement sign on the entrance of the station footpath has been installed and the No Dogs signs should be installed prior to the June Parish Council meeting. 6. Community Litter Pick – It was requested that the Clerk contact Street Scene who may be able to assist with the provision of appropriate equipment and arrange for the collection of any rubbish gathered. Council is looking to arrange the litter pick for some time during the first week of the summer holidays in order that families may attend should they wish to do so. 	<p>Clerk</p> <p>Clerk</p> <p>All Cllrs.</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>CE</p> <p>Clerk</p>
61/2015	<p><u>Correspondence</u></p> <ul style="list-style-type: none"> - Insurance Renewal – no increase on last year - Resolved to renew - Resident re fence replacement at jubilee gardens – Cllr. Edwards agreed to take a look at the work required and carry it out if possible. Clerk to advise resident - Resident re greenery encroaching on station road footpath – some work had been carried out by Cllr Edwards. It was Resolved that County Council & Street Scene be contacted requesting that a regular cut back of encroaching greenery 	<p>Clerk</p> <p>CE clerk</p> <p>Clerk</p>

	<p>occur. Clerk was requested to advise resident.</p> <ul style="list-style-type: none"> - St Johns Ambulance – Donation request – It was Resolved that a donation of £100 be made. - Resident advising that no cutting back of the hedge encroaching out onto the pavement had yet occurred. – Cllr. Edwards had agreed to look into this at the last meeting and now agreed to contact resident. 	Clerk CE																												
62/2015	<p>Information</p> <ul style="list-style-type: none"> - Area East bulletin- circulated - Invitation to CaryFord Hall Annual Meeting – noted - Agenda for the CCTC Annual Parish Council Meeting - noted 																													
63/2015	<p>Planning 14/05623/OUT/Adrian Noon – Wayside Farm Station Road Ansford BA7 7PA. –up to 125 residential units – additional information supplied. The paperwork had been circulated to all councillors with the agenda for the meeting in order to give them time to read through the reports provided. It was noted that:</p> <ul style="list-style-type: none"> - The application could not be considered in isolation – implications from recent planning decisions regarding provision of link roads have not been taken into account. - Additional information provided includes no summary, fails to take into account the impact of heavy traffic on the A371 and B3153. - Additional information provided illustrates the inadequacy of the local infrastructure. Road widening, pavement provision, standard visibility splays and traffic calming measures need to be carried out on the A371 and B3153 prior to any large scale development being granted planning permission. <p>Resolved Ansford parish council maintains its strong opposition to this planning application for its original reasons and those noted above that relate to this further information received.</p>	clerk																												
64/2015	<p>Accounts</p> <ol style="list-style-type: none"> a. A financial report that included a bank reconciliation and progress against this years budget was provided to all Ansford parish councillors. This was agreed as an accurate record and was signed as such by Cllr. Pinnions. b. It was Resolved that a letter to Barclays Bank be signed requesting that the sum of fifteen thousand pounds be transferred from the parish council current account to the council deposit account c. It was Resolved that the following payments were approved by council with cheques to be signed at the end of the meeting: <table border="1" data-bbox="240 1525 1406 1823"> <thead> <tr> <th><i>supplier</i></th> <th><i>Description</i></th> <th><i>Cheque No.</i></th> <th><i>Amount</i></th> </tr> </thead> <tbody> <tr> <td>A.Wadman</td> <td>3x greens cuts & 2x Coombe Bottom cuts</td> <td>101231</td> <td>320.00</td> </tr> <tr> <td>BA Groves</td> <td>Annual internal audit fee</td> <td>101232</td> <td>45.00</td> </tr> <tr> <td>AON</td> <td>Annual insurance fee</td> <td>101233</td> <td>481.53</td> </tr> <tr> <td>HMRC</td> <td>Tax re Clerks pay Month 2 [to 28th MAY 2015]</td> <td>101234</td> <td>73.00</td> </tr> <tr> <td>SALC</td> <td>Annual membership fee</td> <td>101235</td> <td>259.73</td> </tr> <tr> <td></td> <td style="text-align: right;">total</td> <td></td> <td>1,179.26</td> </tr> </tbody> </table> <p>Additional cheques authorised & raised during meeting [if any]: Donation to St. Johns Ambulance cheque number 101236 £100.00 Castle Cary Town Council invoice re field cheque number 101236 £ 1011.29</p>	<i>supplier</i>	<i>Description</i>	<i>Cheque No.</i>	<i>Amount</i>	A.Wadman	3x greens cuts & 2x Coombe Bottom cuts	101231	320.00	BA Groves	Annual internal audit fee	101232	45.00	AON	Annual insurance fee	101233	481.53	HMRC	Tax re Clerks pay Month 2 [to 28 th MAY 2015]	101234	73.00	SALC	Annual membership fee	101235	259.73		total		1,179.26	clerk
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65/2015	<p><u>Matters to report</u></p> <ul style="list-style-type: none"> - Concrete batching plant at Priddle Hill being dismantled - Some pot hole in Wyke Road repaired - Local verges require cutting - Viridor meeting scheduled for June. 	
<p>The meeting then closed Date of next meeting Parish Council Meeting : Wednesday 10th June 2015 Annual meeting of the parish: Wednesday 20th May 2015</p>		