

**DRAFT Minutes Ansford Parish Council
September Parish Council Meeting Held at the Betty Churchouse Room, Caryford Hall
on Wednesday 10th September 2014 at 7.30pm**

Present: Cllr. D. Elson
Cllr. N. Begg
Cllr. G. Clothier
Cllr. C. Edwards
Cllr. D. Pinnions

In attendance: District Cllr. Henry Hobhouse
County Cllr. Mike Lewis [arrived during the meeting]
Mrs. H. Moore [parish clerk]

Parishioners: 5 present

Ref:		Action:
219/14	Apologies District Cllr Nick Weeks due to work committments Cllr. D. Pinnions advised that she would need to leave the meeting early	
220/14	Minutes of previous meetings. 1. The minutes of the Ansford Parish Council meeting of 23 rd July 2014 were Resolved by those present to be an accurate record and were then signed as such by the Chairman. 2. The minutes of the Ansford Parish Council extraordinary meeting of 16 th August 2014 were Resolved by those present to be an accurate record and were then signed as such by the Chairman.	
221/14	Declarations of Interest The Chairman advised that if anyone had a personal &/or pecuniary interest on any matter on the agenda they should declare this when appropriate.	
	The meeting was closed at this point in order to allow the public in attendance to speak and the following issues were raised: <ul style="list-style-type: none"> • Remains of the tree at Ancastle avenue still not removed & garden cannot be accessed • Potential development at the end of Maggs Lane next to Yeabsleys way - queries with regard to the section 106 agreement and associated existing restrictions on the potential site. - Cllr. Hobhouse [as portfolio holder] advised that SSDC currently had no intention to give up the existing lease on the site. Ansford Parish Council stated that no further details to those previously minuted had been provided to council. The meeting then re opened	Clerk
222/14	Matter Arising from the previous minutes: 1. Vice Chairman to the Council – Following discussion it was Resolved that Cllr. Chris Edwards be appointed as vice chairman to Ansford Parish Council 2. Cheque Signatories – i. It was Resolved to remove the previous Chair as a signatory to the councils bank accounts due to her resignation from the council. ii. It was Resolved that Cllr. N. Begg be added as an authorised signatory to the councils bank accounts and the appropriate forms were provided to him iii. It was Resolved that the bank mandate and letter to the bank advising of the above amendments be signed.	NB Clerk

DRAFT Minutes of the September Parish Council Meeting of 10th September 2014

Chairman.....Date.....

	<p>3. Gate at Wyke Road –</p> <p>i. It was reported that the braces on the main gate had been broken. The contractor to be asked to repair these if possible.</p> <p>ii. It was Resolved that the contractor provide 2 secure weatherproof locks for the removable post at a maximum additional cost of £20</p> <p>iii. A sign stating ‘no vehicular access’ to be installed at the gate.</p> <p>4. Fairground Field –</p> <p>It was reported that Ansford councillors would be attending a joint meeting with Castle Cary Town Council on 22nd September and that this meeting was intended to be followed by a further public consultation on proposals for the field.</p> <p>5. Parish Footpaths –</p> <p>Issues re access and maintenance had been reported to the district and county councils as they arose.</p> <p>It was noted that the new public path liaison officer [PPLO] for Castle Cary Town Council had been provided with Cllr. Edwards email address as Ansford’s PPLO.</p> <p>6. Speed Indicator Devices [SID’s] –</p> <p>It was noted Council had been advised that a trial installation of a SID at Clanville near the sawmills would occur for 14 days from 29th September. If the results obtained illustrated the need then the site would become part of the regular rotation of SID’s around the parish.</p> <p>7. Proposal for a joint neighbourhood plan with Castle Cary Town Council –</p> <p>It was Resolved that Ansford Parish Council wanted to participate in a joint plan</p> <p>8. Meeting with Highways –</p> <p>Cllr. Elson had met with Highways to consider the traffic problems at Ansford Hill. It was reported that where the road narrowed to less than 6metres the central line would be removed to encourage larger vehicles away from the edges and damaging curbs etc. Highways also advised that they would consider siting a SID in the area. A sign advising of people crossing on the bend was also to be installed.</p> <p>Reported to Highways: Damaged sign for the junction of the A371 & B3152. Damaged bollard near the end of Maggs Road</p> <p>9. Councillors expenses claims –</p> <p>General advice received stated that councillors expenses should be claimed as they arose.</p> <p>Clerk was requested to write to previous councillor J. Cronie to advise that any claim for outstanding expenses should be submitted in writing to be considered by council.</p> <p><i>Councillor D. Pinnions left the meeting at this point</i></p> <p>10. Casual Vacancies –</p> <p>South Somerset District Council have advised that no election has been called and therefore council may now co-opt. Notices have been placed on the village notice boards and will be updated.</p> <p>11. Consideration of a parish website –</p> <p>A basic site had been set up for the council to consider [further information and photographs about Ansford to be added] as a way to further distribute news & information about the parish, the council, minutes agendas & events etc. & a further way for people to contact council.</p> <p>www.parish-council.com/ansford</p> <p>This is currently free due to adverts. To proceed with the site and be add free would cost £26 per year.</p> <p>This item to be placed onto the October agenda for consideration by council.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>DE</p> <p>CE</p> <p>Clerk</p> <p>Clerk</p>
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223/14	<p><u>Correspondence</u></p> <ul style="list-style-type: none"> - Resident re overgrown hedges – it was noted that works had been undertaken - County Roads re Maggs Lane verges – advised that these are cut back by highways once a year as part of the minor roads cut - County roads – issues of access for residents during the Maggs Lane road closures - Letter from a resident re pot holes and footpaths – forwarded by Castle Cary Town council – unable to respond direct to resident as cannot find on electoral roll, however pot holes reported as advised and overgrown footpaths also reported. - Report from resident re overgrown footpaths at Hillcrest school – this had been reported to SSDC, SCC and the empty property officer who had advised that the landowner had been requested to take action. - Letter from resident enquiring about the potential Maggs Lane development – copies of previous minutes and agendas provided. 																																	
224/14	<p><u>Information</u></p> <ul style="list-style-type: none"> - Response from the environment agency to consultation on proposed 165 home development at Station road Castle Cary. - Information from somerset waste partnership - Advice note from NALC re changes to standing orders to facilitate recording of parish council meetings by the public as per the recent changes in law. To be considered at October parish council meeting Clerk requested to take advise from SALC with regard to possible noting on agenda. 	Clerk																																
225/14	<p><u>Accounts</u></p> <p>A financial report that included a bank reconciliation and progress against this years budget was provided to all Ansford parish councillors. It was Resolved that the following payments were approved by council with cheques to be signed at the end of the meeting:</p> <table border="1" data-bbox="225 1205 1380 1682"> <thead> <tr> <th><i>supplier</i></th> <th><i>Description</i></th> <th><i>Cheque No.</i></th> <th><i>Amount</i></th> </tr> </thead> <tbody> <tr> <td>HMRC</td> <td>Tax re Clerks pay Month 4 [to 28th September]</td> <td>101191</td> <td>£ 57.00</td> </tr> <tr> <td>Lighthouse</td> <td>Payroll processing</td> <td>101192</td> <td>£ 14.00</td> </tr> <tr> <td>A Wadman</td> <td>Grass cutting July 2014 [2xgreens +1xCoombe]</td> <td>101193</td> <td>£ 185.00</td> </tr> <tr> <td>S. S. District Council</td> <td>Cark Park Compensation Scheme</td> <td>101194</td> <td>£1,985.60</td> </tr> <tr> <td>Caryford community hall</td> <td>Meeting room hire June/</td> <td>101195</td> <td>£ 12.60</td> </tr> <tr> <td>Clerk</td> <td>Expenses refund for july/august/September 2014</td> <td>101196</td> <td>£ 52.51</td> </tr> <tr> <td></td> <td style="text-align: right;">total</td> <td></td> <td>£ 2,306.71</td> </tr> </tbody> </table>	<i>supplier</i>	<i>Description</i>	<i>Cheque No.</i>	<i>Amount</i>	HMRC	Tax re Clerks pay Month 4 [to 28 th September]	101191	£ 57.00	Lighthouse	Payroll processing	101192	£ 14.00	A Wadman	Grass cutting July 2014 [2xgreens +1xCoombe]	101193	£ 185.00	S. S. District Council	Cark Park Compensation Scheme	101194	£1,985.60	Caryford community hall	Meeting room hire June/	101195	£ 12.60	Clerk	Expenses refund for july/august/September 2014	101196	£ 52.51		total		£ 2,306.71	
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225/14	<p><u>Matters to report</u></p> <ul style="list-style-type: none"> - The Council wished to formally write to Janette Cronie to express the thanks and appreciation of both the council and the parish for all her work over her many years as an Ansford Parish Councillor. - A hole had appeared in the rear of the roof at Hillcrest School – to be reported to the empty property officer 	Clerk Clerk																																

	<ul style="list-style-type: none"> - Coombe Bottom had been reported as being in a very poor condition. Cllr. Edwards advised that he would look into this as the parish paths liaison officer. - The top of Soloman’s Lane was reported as improved however it was noted that the top of Maggs lane had not yet been done. - It was noted that Jubilee Gardens were in need of some attention. Cllr Edwards agreed to look into this. - Cllrs. Henry Hobhouse & Mike Lewis both requested that the Council continue to try and fill the casual vacancies as soon as possible. - It was reported that the Bus Shelter was being encroached upon by greenery from the field behind it. Councillor Elson agreed to look into this. - Local resident advised that he had been reporting issues to Highways – the Belisha Beacon not working and the volume of water running from Maggs Lane [this issue being subject to further investigation by Highways] 	<p>CE</p> <p>CE</p> <p>DE</p>
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The meeting then closed

Date of next meeting Wednesday 8th October 2014